

IS YOUR BUSINESS AS 4801:2001 COMPLIANT?

This checklist is an indicative overview of the requirements of AS 4801:2001 and will provide guidance as to whether your business complies with the current Standard. Simply answer Yes or No to our checklist to find out how you rate. Any questions where you have answered No, will require attention to ensure accreditation requirements are met.

MANAGEMENT ASPECTS

- Y** **N** Has management developed a detailed OH&S Policy statement?
- Y** **N** Does management demonstrate its commitment to comply with the OH&S Management System?
- Y** **N** Does the OH&S Management System comply with its parent company OH&S Policy?

OBJECTIVES AND TARGETS

- Y** **N** Does the OH&S Policy clearly state the organisation's OH&S objectives?
- Y** **N** Does the OH&S Policy set measurable targets to eliminate work-related injury and illness?
- Y** **N** Does management receive and review regular OH&S reports?
- Y** **N** Are periodic OH&S reports communicated to staff and agents of the organisation?

OPERATIONAL ASPECTS

- Y** **N** Is the OH&S Policy appropriate for the nature, probability and impact of the organisation's risks?
- Y** **N** Have mitigation strategies for all identified and non identified OH&S risks been created?
- Y** **N** Is the organisation's OH&S system documented?
- Y** **N** Has the organisation's OH&S system been implemented?
- Y** **N** Is the OH&S system periodically reviewed, updated and maintained to ensure it remains relevant?
- Y** **N** Does the organisation conduct regular audits and does it document its findings?
- Y** **N** Has the OH&S system been effectively communicated to all staff and agents?
- Y** **N** Is the organisation's OH&S system made available to all interested parties?
- Y** **N** Have the organisation's staff and agents undertaken appropriate OH&S training?

LEGAL ASPECTS

- Y** **N** Does the OH&S system include a commitment to comply with relevant OH&S legislation and regulations?
- Y** **N** Does the OH&S system include a commitment to comply with OH&S requirements set by associated or member associations to which the organisation subscribes?
- Y** **N** Does the organisation have a process to regularly review and update its OH&S system to ensure it continually complies with appropriate legislation?

Contact us today, and benefit from the expert advice of our accredited business management systems consultants.
Telephone 1300 731 245