

IS YOUR BUSINESS ISO 14001:2004 COMPLIANT?

This checklist is an indicative overview of the requirements of ISO 14001:2001 and will provide guidance as to whether your business complies with the current Environmental Management System Standard (EMS). Simply answer Yes or No to our checklist to find out how you rate. Any questions where you have answered No, will require attention to ensure accreditation requirements are met.

MANAGEMENT ASPECTS

- Y** **N** Has management defined and committed to an EMS Policy?
- Y** **N** Does the organisation's EMS include a commitment to continual improvement and the prevention of pollution?
- Y** **N** Is the Policy documented and implementation completed?
- Y** **N** Is there a framework for reviewing and updating the organisation's EMS?
- Y** **N** Has the organisation communicated the EMS requirements and trained all staff and agents of the organisation?
- Y** **N** Has the organisation delegated responsibility for the EMS to appropriate staff?
- Y** **N** Has the policy been made available to the public?

OBJECTIVES AND TARGETS

- Y** **N** Does the EMS provide a framework and commitment for setting environmental objectives and targets for the whole of the organisation and at each of its levels?
- Y** **N** Has a system to monitor and measure its objectives and targets been created?
- Y** **N** Does the organisation maintain appropriate records and conduct audits?
- Y** **N** Are employees on all levels aware of both long and short term objectives and targets?
- Y** **N** Is someone responsible for setting objectives and targets?
- Y** **N** Are the objectives and targets consistent with the EMS Policy?
- Y** **N** Are management and employees kept informed of the progress towards the targets?

ENVIRONMENTAL AND LEGAL ASPECTS

- Y** **N** Has the EMS established policies and procedures for its activities, products and services?
- Y** **N** Is the EMS appropriate for the size, complexity and environmental impact of the organisation?
- Y** **N** Does the EMS address appropriate emergency preparedness and response processes?
- Y** **N** Does the EMS include processes for non-conformance, corrective and preventive action of pollution?
- Y** **N** Is there a process to determine how significant environmental impacts are determined?
- Y** **N** Does the EMS take into consideration the amount of control and influence the organisation has?
- Y** **N** Does the EMS include a commitment to comply with applicable legal requirements which relate to the organisation's environmental aspects?
- Y** **N** Does the EMS include a commitment to comply with other legal requirements to which the organisation subscribes?
- Y** **N** Has the organisation determined how these requirements apply to its EMS?
- Y** **N** Does the organisation have an EMS legislation list, including voluntary, international and federal standards and is it maintained?
- Y** **N** Does the organisation ensure it is complying with these regulations?
- Y** **N** Does the organisation have a process to review requirements to make sure they are current in light of changing processes and business requirements?

Contact us today, and benefit from the expert advice of our accredited business management systems consultants.

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